

Norfolk Regional Local Human Rights Committee Minutes

Date of Meeting: April 28, 2014

***Denotes attendance at this meeting**

Committee Members: Lynette Askew- Chair*
Louise Packer- Vice-Chair*
Lisa Lockwood- Secretary*

Office of Human Rights: Stewart Prost, Office of Human Rights

Other Attendees: None

Program Affiliates:

- Affinity Healthcare Group, LLC
- Alliance of Community Provisions
- Brighton Gardens
- E.R. Lighthouse
- Family and Youth Foundations Counseling Services
- Giving Hearts, LLC/Independent Hands
- Greater Williamsburg Residential Facility and Peaceful Solutions Counseling Services
- J. Emaunel LLC
- Jerolin Management
- New Beginnings Home Care
- Positive Pathways
- Progressive Counseling Services
- Rest Haven Homes
- Ultimate Care Services
- Virginia Baptist Children's Home and Family Services (d.b.a. HopeTree)

I. Call to Order: - Ms. Askew called the meeting to order at 7:00 pm at the Pretlow Library.

II. Review and Approval of Minutes: Ms. Lockwood motioned for the minutes to be approved with changes and Ms. Packer seconded.

III. Public Comment: There was no public comment.

IV. Advocate Report:

Mr. Prost introduced himself as the new Human Rights Advocate providing technical assistance for the Norfolk LHRC. He reviewed with the affiliates that there is currently one vacancy/opening on the Norfolk LHRC for the consumer position. One individual who was inducted by the State Committee for the consumer position is considering not serving on the committee. An application was received and an interview will be conducted during the executive session of the meeting tonight. Mr. Prost urged affiliations to continue to recruit for vacancies. He reminded everyone

that the consumer positions can be filled by individuals who have received services over the past 5 years or are currently receiving services. These are state mandated positions and if the vacancies are not filled for 6 months or longer then the State Human Rights Committee can decide to dismantle this LHRC which would put all providers out of compliance.

Mr. Prost also reviewed the protocol for the new Quarterly and Annual reports and that include the print off from the CHRIS system. He reminded that all affiliates are required by the cooperative agreement to get reports to the committee and the office of Human Rights two weeks prior to the meeting. Failure to submit reports could result in requesting a citation to be issued by licensing.

Mr. Prost gave everyone an update on the staffing in the Human Rights office stating that Hillary Zaneveld had left her position on March 21st. He also announced that Margaret Walsh would be retiring effective July 24, 2014. Proposed changes to the Human Rights Regulations have been submitted. Some of the significant changes include standardization to the timeline of reporting issues and changing the roll of the LHRC.

V. Old Business: Nothing to report.

VI. New Business

- Loving Grace House: Requested affiliation for congregate residential home to serve 4 individuals with intellectual disabilities. Ms. Packer made a motion and Ms. Lockwood seconded approval of the program rules and behavior management policy. Ms. Packer motioned and Ms. Lockwood seconded to grant affiliation to the Norfolk LHRC.
- Affinity Healthcare Group, LLC: Requested to add new location of opioid treatment program to come under existing Human Rights Policy and Procedures. Name of the program will be Affinity Health Care Group Newtown. Ms. Lockwood made a motion and Ms. Packer seconded to grant affiliation.
- Virginia Baptist Children's Home and Family Services (d.b.a. HopeTree): Requested to add new location for congregate residential home to serve 4 individuals with intellectual disabilities under existing Human Rights policy and procedures. Ms. Lockwood made a motion and Ms. Packer seconded to grant affiliation.

VII. Standing Reports:

Name of Program: Affinity Healthcare Group, LLC

Genevieve King presented the Quarterly reports for Affinity Healthcare Group, LLC. Please see the attached Quarterly Reports for further information.

Name of Program: Alliance of Community Provisions

Gwen Proctor presented the Quarterly report for Alliance of Community Provisions. Please see the attached Quarterly Report for further information.

Name of Program: Brighton Gardens, LLC.

Tijuana Bell presented the Quarterly Report for residential and day support services from Brighton Gardens. Please see the attached Quarterly Report for further information.

Name of Program: E.R. Lighthouse

Kevin Weaver presented the Quarterly report for E.R. Lighthouse. Please see the attached Quarterly and Annual Report for further information.

Name of Program: Family and Youth Foundations Counseling Services

Leon Sankofa presented the Quarterly report for Family and Youth Foundations Counseling Services. Please see the attached Quarterly Report for further information.

Name of Program: Giving Hearts, LLC/Independent Hands

Alice Robinson presented the Quarterly report for Giving Hearts, LLC and Independent Hands. Please see the attached Quarterly Report for further information.

Name of Program: Greater Williamsburg Residential Facility, Peaceful Solutions Counseling Services, Destiny's Counseling and Supported in-home, Unison Mental Health

Gerry Stokes presented the Quarterly report for Great Williamsburg Facility and Peaceful Solutions Counseling Services. Please see Quarterly Report for further information.

Name of Program: Jerolin Management Services, LLC

Jenell Mines presented the Quarterly report for Jerolin Management. Please see Quarterly Report for further information.

Name of Program: J. Emanuel, LLC

Alfreda Stallion presented the Quarterly report for J. Emanuel LLC. Please see Quarterly Report for further information.

Name of Program: New Beginnings Home Care

No one present to represent New Beginnings Home Care at meeting.

Name of Program: Positive Pathways

Delisha Williams presented the Quarterly report for Positive Pathways. Please see the attached Quarterly Report for further information.

Name of Program: Progressive Counseling Services, LLC

Doretha Selby-Diggs presented the Quarterly report for mental health support services. Please see the attached Quarterly Report for further information.

Name of Program: Rest Haven Homes

Brian Hawkins presented the Quarterly Report for Rest Haven Homes. Please see the attached Quarterly Report for further information.

Name of Program: Ultimate Care Services

Vincent Hamilton presented the Quarterly report for Ultimate Care Services. Please see the attached Quarterly Report for further information.

Name of Program: Virginia Baptist Children's Home and Family Services (doing business as HopeTree Family Services)

Crystal Burgess presented the Quarterly report for residential services. Please see the attached Quarterly Report for further information.

VII. Close Session

The public portion of the meeting was concluded at 7:46pm. The committee moved to go into executive session pursuant to VA Code 2.2.3711 (A)4 for the protection and privacy of individuals in personal matters not related to public business, namely for the purpose of interviewing a potential committee member for the Norfolk LHRC.

The Norfolk Regional LHRC members all so certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meetings requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. At 8:26pm Ms. Lockwood made the motion to exit executive session and Ms. Packer seconded with all in favor.

IX. Adjournment

The meeting was adjourned at 8:27pm.

Meeting Attendees

Genevieve King, Affinity Healthcare Group
Judd Mendelson, Affinity Healthcare Group
Gwendolyn Proctor, Alliance of Community Provisions
Vincent Hamilton, Ultimate Care Services
Kevin Weaver, ER Lighthouse
Tijuana Bell, Brighton Gardens
Gerry Stokes, Unison Mental Health, Peaceful Solutions Counseling Services
Gwen Proctor, Alliance of Community Provisions
Gregg Proctor, Alliance of Community Provisions
Delishia Williams, Positive Pathways
Doretha Selby-Diggs, Progressive Counseling Services
Leon Sankofa, Family and Youth Foundations Counseling Services
Alfreda Stallion, J. Emanuel LLC
Janell Mines, Jerolin Mangement Services
Crystal Burgess, Virginia Baptist Children's Home and Family Services (HopeTree FS)
Submitted by: Crystal Burgess, LHRC Secretary